

CLACKMANNANSHIRE COUNCIL

Residents' Parking Permit Application Form

Name

Address

.....

.....

Car Make Model

Registration Number

Declaration

I hereby make application for a Residents' Parking Permit to enable me to park in appropriately marked parking bays within the controlled parking zone in Alloa.

I have read the Conditions of Use and Notes for Guidance and understand that non-compliance may lead to the Permit being withdrawn.

I enclose:

cheque/Postal Order (payable to Clackmannanshire Council) to the value of £20,

photocopy of a document, which confirms my address,

photocopy of the Vehicle Registration document.

Signed

Date

Please return completed forms to: -

Development Services
Clackmannanshire Council
Kilncraigs
Greenside Street
Alloa FK10 1EB

CLACKMANNANSHIRE COUNCIL

Conditions of Use and Notes for Guidance

- (1) A photocopy of an official document, which confirms your name and address, must accompany each application. This could be a photocopy of your Community Charge payment book or a recent bill (telephone bill (not Mobile phones), gas or electric are the only bills acceptable as proof of address). The applicant **must** be resident at the stated address for a minimum period of six months per year.
- (2) Each application must be accompanied with a photocopy of the Registration Document for the vehicle. The name and address on this document should be the same name and address as in (1) above.
- (3) Permits will be limited to residents of the following streets: -

Bank Street	High Street	Primrose Street
Burgh Mews	Mar Street	Shillinghill
Coalgate	Mill Street	Stripehead
Drysdale Street		
- (4) A maximum of one Permit per household will be issued.
- (5) The Permit is the property of Clackmannanshire Council or its successors. The Permit is valid for one year and costs £20. Please make cheques/Postal Orders payable to Clackmannanshire Council.
- (6) The Permit does not guarantee a parking space.
- (7) The Permit entitles the holder to park without limit of time and at no additional charge, in parking bays in Alloa town centre which have signs and road markings indicating that they are for the use of residents only. The Permit does not entitle the holder to park in other controlled parking places for any length of time which exceeds the maximum time indicated on the traffic sign associated with that parking place.
- (8) The Permit system currently operates Monday to Saturday, inclusive, between the hours of 9.00 am and 5.00 pm.
- (9) The Permit is non-transferrable. In the event of a vehicle being replaced while a Permit is still current, it is the responsibility of the Permit holder to surrender the current Permit and make application for a new Permit. In this circumstance, a new Permit will be issued, free of charge, to cover the remaining period of the year. A replacement Permit will not normally be issued within the 12-month period unless the original permit is returned.

If any of the details on the Permit have faded so as to make them illegible a replacement Permit will be provided free of charge.

A fee of £5.00 will be charged for the replacement of a lost or damaged Permit.
- (10) The Permit is invalid if amended or altered in any way or if any of the details are illegible for any reason.
- (11) If the Permit holder changes address, the Permit becomes invalid and must be surrendered to Clackmannanshire Council.
- (12) Abuse of the Permit system may result in the withdrawal of the Permit.